Track Customer Service Calls

Cutting your phone line? Track your customer service calls. Recording agent names, call times, and file numbers could save you grief, time, and some money down the road.

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by Kerry K. Taylor

Company:
Account #:
Telephone #:

Notes:

Date & Time	Agent's Name/ID	Case or File #	Notes	Follow-up
Oct 10, 3:15 pm	Fred (ID #31416)	File 28913-4	Called to remove long distance package from land line	After next bill